



Accreditation to ISO/IEC 17029 (Validation and Verification Bodies)

Procedure for ISO/IEC 17029 Accreditation – Executive Summary

Validation and Verification Bodies must operate in accordance with ISO/IEC 17029 and the applicable validation or verification standard, such as ISO 14064-3.

The accreditation process evaluates the applicant's documentation, competence, impartiality, and operational activities. The process uses document review, records review, and witness assessment to support an accreditation decision.

Assessments may include remote and or on-site activities depending on risk, scope, and complexity.

Applicants are required to pay an application administration fee and ongoing accreditation and surveillance fees in accordance with the applicable ASCB fee schedule.

Where applicable, validation and verification statements issued by accredited bodies must be registered in accordance with ASCB registration requirements.

Detailed Procedure

1. Application

The applicant submits a formal application for ISO/IEC 17029 accreditation using the ASCB application form for Validation and Verification Bodies.

Applicants are expected to be familiar with ISO/IEC 17029, the applicable validation or verification standard, such as ISO 14064-3, and relevant ASCB guidance and competence requirements.

2. Application Review

ASCB reviews the application for completeness and eligibility.

Further information may be requested where clarification is required.

Once the application is accepted for assessment, ASCB issues an invoice for the application administration fee and assessment and surveillance day rates.

3. Legal and Organizational Status

The applicant must provide evidence of legal entity status, such as a web link to an official national or state corporate register.



The applicant must demonstrate organizational independence and impartiality, including governance structure, impartiality risk assessment, and safeguards against conflicts of interest, including consultancy activities.

4. Management System and Documentation Review

The applicant submits its ISO/IEC 17029 management system documentation, including validation and verification procedures, impartiality and confidentiality arrangements, competence management processes, and records control and reporting procedures.

Where the applicant's declared scope includes validation or verification of greenhouse gas information, emissions, removals, or related claims, ASCB will assess the applicant's competence, impartiality, and operational controls against the applicable requirements of ISO 14065, in addition to ISO/IEC 17029. This assessment applies only to the greenhouse gas-related portion of the declared scope and does not alter the underlying accreditation standard.

ASCB conducts a Stage 1 document review. The applicant may be asked to complete a structured self-assessment checklist prior to the Stage 1 review.

Where gaps are identified, the applicant is required to implement corrective actions.

5. Provisional Accreditation

When the document review is satisfactory, ASCB may grant provisional accreditation status.

The applicant is required to sign and return the Contract and Memorandum of Understanding.

The applicant is listed on the ASCB website as a Provisional Validation and Verification Body, where applicable.

6. Operational Evidence and Witness Assessment

The applicant conducts validation and or verification activities in accordance with its approved procedures.

The applicant submits records and reports from completed validation or verification activities for review.

ASCB conducts witness assessments of validation and or verification activities, remotely or on-site.

Witness assessment is not a guaranteed conclusion of success. Where activities do not align with approved procedures or ISO/IEC 17029 requirements, accreditation may be denied or restricted.

7. Accreditation Decision



Based on document review, records review, and witness assessment, ASCB makes an accreditation decision.

Accreditation status may be provisional, intermediate, or full.

The accredited body is listed on the ASCB website with any applicable scope limitations.

8. Surveillance and Ongoing Monitoring

Accredited bodies must notify ASCB of issued validation or verification statements in accordance with ASCB rules.

ASCB conducts ongoing surveillance based on risk factors, including volume and complexity of activities, geographic reach, previous nonconformities, and changes to personnel or scope.
